# **Using LockDown Browser for Online Exams in Blackboard Ultra**

Some courses require the use of LockDown Browser for online exams. Watch the [Introduction to Respondus Lockdown Browser for Students](https://web.respondus.com/lockdownbrowser-student-video/) video to get a basic understanding of LockDown Browser and the optional webcam feature (which may be required for some exams).

1. Log into Blackboard with a regular browser, select the course and navigate to the test.
2. If LockDown Browser has not previously been installed, the student will be prompted to download and install the browser.
3. Return to the test and open it to launch LockDown Browser.
4. If the student is required to use a webcam to record themselves during the test, a Startup Sequence will guide the student through a webcam check and other items required by the instructor.

If needed, refer to the [Student Quick Start Guide to LockDown Browser® and Respondus Monitor®](https://web.respondus.com/wp-content/uploads/2020/04/RLDB-Quick-Start-Guide-BbUltra-Student.pdf) for more information.

**Note: Once a test has been started with LockDown Browser, the student cannot exit the test until the test has been submitted for grading.**

When taking an online exam, follow these guidelines:

* Select a location where you are comfortable having a video recording taken of yourself and your workspace environment. This area should also be free of distractions and interruptions.
* Before starting the test, know how much time is available for it, and that you've allotted sufficient time to complete it.
* Turn off all mobile devices, phones, etc. and don't have them within reach.
* Clear your area of all external materials — books, papers, other computers, or devices.
* Remain at your desk or workstation for the duration of the test.